



How to Present at Meetings (HOW - How To)

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The second edition of this concise, practical and easily accessible book aims to provide a basic framework for all health care professionals and trainees to give a competent presentation. *How to Present at Meetings* has been fully revised, offering advice on skills such as how to prepare presentations of varying lengths (10, 20, 45 minutes) and how to work with Powerpoint, complemented by entertaining chapters such as the hilarious 'How Not to Give a Presentation' by Richard Smith.

With well known contributors from medical academic and media backgrounds, this book is the ideal companion for healthcare professionals, clinical researchers and anyone making presentations.

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