

## **Writing Essays For Dummies**

Carrie Winstanley, Mary Page

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Do ever wish that you could write the perfect university essay? Are you left baffled about where to start? This easy-to-use guide walks you through the nuts and bolts of academic writing, helping you develop your essay-writing skills and achieve higher marks. From identifying the essay type and planning a structure, to honing your research skills, managing your time, finding an essay voice, and referencing correctly, *Writing Essays For Dummies* shows you how to stay on top of each stage of the essay-writing process, to help you produce a well-crafted and confident final document.

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#### Part I: Navigating a World of Information

Chapter 1: Mapping Your Way: Starting to Write Essays

Chapter 2: Identifying the essay type

#### Part II: Researching, Recording and Reformulating

Chapter 3: Eyes Down: Academic reading

Chapter 4: Researching Online

Chapter 5: Note-taking and Organising your Material

Chapter 6: Avoiding Plagiarism

#### Part III: Putting Pen to Paper

Chapter 7: Writing as a process

Chapter 8: Getting Going and Keeping Going

#### Part IV: Mastering Language and Style

Chapter 9: Writing with Confidence

Chapter 10: Penning the Perfect Paragraph

Chapter 11: Finding Your Voice

#### Part V: Tightening Your Structure and Organisation

Chapter 12: Preparing the Aperitif: The Introduction

Chapter 13: Serving the Main Course: The Essay's Body

Chapter 14: Dishing up Dessert: The Conclusion

Chapter 15: Acknowledging Sources of Information

#### Part VI: Finishing with a Flourish: The Final Touches

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Chapter 17: Perfecting Your Presentation

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